

**CITY OF CLARKSVILLE  
CITY COUNCIL BUSINESS MEETING  
November 7, 2022**

The Clarksville City Council met in regular session on November 7, 2022 in the City Council Chambers at 6:30 p.m. with Mayor Michael Grantham presiding and Council Members Roger Doty, Brock Lodge, Jennifer Kielman, Taran Sherburne, and Wendy Brooks. Other city employees present were: Molly Bohlen, City Clerk, Chief Mackey, and Matt Behrends, maintenance. Members of the public present: Rhonda Landrum.

Mayor Topics: Leasing Property & Procedures pertaining to this. Lodge did bring up that one property in question would be used for farming purposes.

Motion Doty, Sherburne, to approve consent agenda and minutes (10/17/2022). Ayes: Doty, Lodge, Kielman, Brooks, and Sherburne. Nays: None. Absent: None MC.

Discussion surrounding what to charge for Leasing the Buy out Properties.

Motion Sherburne, Doty for leasing out Buy out Properties at the price of \$1/lot per year for a term of 3 years. Ayes: Doty, Lodge, Kielman, Brooks, and Sherburne. Nays: None. Absent: None MC.

Discussion of Water/Sewer Rates due to the cost of upcoming projects and maintenance of existing equipment. Last increase was February 2018.

Motion Sherburne, Kielman to approve 7% rate increase on water rates beginning January 1, 2023. Ayes: Lodge, Kielman, and Sherburne. Nays: Brooks, Doty. Absent: None MC.

Health Insurance Discussion. Council discussed the options that had been presented previously and the rising cost of healthcare. Clerk will be in contact with Health Insurance Agent to attend a future meeting to answer questions that arose.

Motion Lodge, Kielman to table discussion on health insurance until further options are explored.

Ayes: Doty, Lodge, Kielman, Brooks, and Sherburne. Nays: None. Absent: None MC.

Update provided by Maintenance regarding stump grinding and potential solutions of how to proceed.

Discussion regarding back up snow plow driver in absence of Matt, Jared or Bruce.

Motion Sherburne, Doty to approve advertising for back up snow plow driver. Ayes: Doty, Lodge, Kielman, Brooks, and Sherburne. Nays: None. Absent: None MC.

Motion Sherburne, Brooks to approve building permit of Jessica Donlon at 309 S Mather to move shed from 109 S Mather to her property. Ayes: Doty, Lodge, Kielman, Brooks, and Sherburne. Nays: None. Absent: None MC.

Discussion Nursing Home Water Meter. Maintenance states that our representative from Sensus has come and looked at this meter and it is older and would be a good idea to update it. The cost of the meter would be ~\$2000.

Motion Lodge, Sherburne to approve purchasing new water meter for the Nursing Home. Ayes: Doty, Lodge, Kielman, Brooks, and Sherburne. Nays: None. Absent: None MC.

Motion Kielman, Brooks to adopt first reading of Ordinance No. 301: AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF CLARKSVILLE, IOWA BY AMENDING PROVISIONS PERTAINING TO OPERATING PROCEDURES SPECIFICALLY RESIDENCY REQUIREMENTS OF CITY EMPLOYEES AND OFFICIALS. Section Modified Chapter 5, Section 5.12 RESIDENCY REQUIREMENTS-All appointed officers and employees must reside in the City limits within 90 days of the date of employment, is deleted in its entirety.

RCV: Ayes: Sherburne, Lodge, Doty, Brooks, Kielman. Nays: None. Absent: None. MC

First reading passed.

Motion Kielman, Brooks to waive 2<sup>nd</sup> and 3<sup>rd</sup> readings of Ordinance No. 301. Ayes: Doty, Lodge, Kielman, Brooks, and Sherburne. Nays: None. Absent: None MC.

Motion Sherburne, Doty to adopt first reading of Ordinance No. 302: AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF CLARKSVILLE, IOWA BY AMENDING PROVISIONS PERTAINING TO MAYOR APPOINTMENTS. Section Modified 15.03 of the Code of Ordinances of the City of Clarksville, Iowa is repealed and the following adopted in lieu thereof:

15.03 APPOINTMENTS. The Mayor shall appoint the following officials:

(Code of Iowa, Sec. 372.4)

1. Mayor Pro Tem
2. Police Chief
3. City Attorney (Subject to Council Approval)
4. Library Board of Trustees

RCV: Ayes: Sherburne, Lodge, Doty, Brooks, Kielman Nays: None. Absent: None. MC

First reading passed.

Motion Kielman, Brooks to waive 2<sup>nd</sup> and 3<sup>rd</sup> readings of Ordinance No. 302. Ayes: Doty, Lodge, Kielman, Brooks, and Sherburne. Nays: None. Absent: None MC.

Motion Sherburne, Brooks to adopt first reading of Ordinance No. 303: AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF CLARKSVILLE, IOWA BY AMENDING PROVISIONS PERTAINING TO COUNCIL APPOINTMENTS.

RCV: Ayes: Sherburne, Lodge, Doty, Brooks, Kielman. Nays: None. Absent: None. MC

After council voted on the first reading a discussion surrounding the particular appointments in #3 of which is stated all fire and EMS officers was held. Matt Behrends states that is not how this is done for the fire department. Council at this time did not want to accept the first reading as they had voted and council expressed interest in wanting to go back and rescind their votes in order to conduct further research surrounding the appointments. Council then decided to hold off on this decision until further review could be done. Mayor then vetoed the decision the council made to approve the first reading until further research could be done.

First reading not passed due to improper vote completed.

Motion Kielman, Brooks to adopt first reading of Ordinance No. 304: AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF CLARKSVILLE, IOWA BY AMENDING PROVISIONS PERTAINING TO RESTRICTED RESIDENCE DISTRICT. Section Modified 155.06 of the Code of Ordinances of the City of Clarksville, Iowa is amended to the following:

It is unlawful to move any previously constructed accessory building or structure into or within the City limits without an approved building permit. The permit must declare the origin, destination, dimensions and materials used to construct the building.

RCV: Ayes: Sherburne, Lodge, Doty, Brooks, Kielman. Nays: None. Absent: None. MC

First reading passed.

Motion Brooks, Kielman to waive 2<sup>nd</sup> and 3<sup>rd</sup> readings of Ordinance No. 304. Ayes: Doty, Lodge, Kielman, Brooks, and Sherburne. Nays: None. Absent: None MC.

Motion Brooks, Kielman to table Proposal and Agreement from Fehr Graham with regards to Church Street project. Ayes: Doty, Lodge, Kielman, Brooks and Sherburne. Nays: None. Absent: None. MC. Clerk will be in contact with Lucas from Fehr-Graham to attend next council meeting to answer questions about the project.

Motion Doty, Sherburne to approve Res 22-30 FY 2021-2022 Street Finance Report. Ayes: Doty, Lodge, Kielman, Brooks and Sherburne. Nays: None. Absent: None. MC.

Discussion regarding roof damage from City tree on a property owned by Dan Wordes.

Motion Sherburne, Brooks to approve paying Jensen's to complete repairs to roof following work being completed and inspected by maintenance. Ayes: Doty, Lodge, Kielman, Brooks, and Sherburne. Nays: None. Absent: None MC.

Motion Sherburne, Kielman to approve donation to Food Pantry in the sum of \$1600 for Holiday Meals. Ayes: Doty, Lodge, Kielman, Brooks and Sherburne. Nays: None. Absent: None. MC.

Motion Sherburne, Kielman to approve Pete & Shorty's Liquor License renewal effective 1/1/2023.

Ayes: Doty, Lodge, Kielman, Brooks and Sherburne. Nays: None. Absent: None. MC.

Motion Doty, Kielman to approve wine permit for KJ's Design. Ayes: Doty, Lodge, Kielman, Brooks and Sherburne. Nays: None. Absent: None. MC.

Discussion on handicap accessibility to Taylor Repair Shop under new owner Ryan Norton. Maintenance will provide Norton with ADA requirements and have him submit a building permit.

Motion Kielman, Brooks to approve October monthly expenses as presented by City Clerk. Ayes: Doty, Lodge, Kielman, Brooks and Sherburne. Nays: None. Absent: None. MC.

Motion Lodge, Sherburne adjourn the regular City Council meeting 8:14 pm.

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Michael Grantham  
Mayor

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Attest: Molly Bohlen  
City Clerk